

Shooting Star Chase
Children's Hospice Care



Ash Friends of Shooting Star Chase

Summer Fair

SUNDAY 13th August 2017
12pm - 4pm

Tongham Recreation Ground,
Poyle Road, Tongham, Surrey GU10 1DU

TRADE/CHARITY STANDS
& COMMUNITY EXHIBITS
APPLICATION & REGULATIONS

Return completed forms to:

K Jones
53 Hamilton Road
Twickenham
Middlesex
TW2 6SN

Email: ashcfd@yahoo.co.uk

Shooting Star Chase Summer Fair 2017
Regulations Governing Trade & Charity Stands.

Acceptance of these regulations shall be a condition of entry and it is the responsibility of exhibitors to ensure that they understand and comply with these regulations.

1. Applications for a pitch/s must be made on the official form, which should be forwarded with payment prior to the cut-off date for bookings. Cheques made payable to Ash Friends of Shooting Star Chase.
2. **The closing date for posted pitch applications with payment by cheque is close of business on Friday, 28th July 2017.** After this date, applications for pitches will be accepted solely at the discretion of the Secretary and, in addition, the only method of payment will be by Bank Transfer (Sort Code: 09-01-27; A/C: 94544404 using your Stall Name as a reference) to arrive by close of business on Wednesday, 9th August 2017. *** THERE WILL BE NO PITCHES AVAILABLE "ON THE DAY" ***
3. All applications will be acknowledged by email or by post.
4. The allocation of pitches will be made at the sole discretion of the committee, but every endeavour will be made to meet individual requirements. To assist in this, please describe the stand, specify the business & inform us of the goods you intend to sell.
5. The committee cannot guarantee exclusivity for any type of stall – please check when booking if similar stalls to your own have already booked.
6. Stand space is let without provision for tentage, electricity supply, fire extinguishers or furniture.
7. The number of attendees to the Summer Fair is not guaranteed & cannot be controlled by the Ash Friends of Shooting Star Chase. No refunds will be granted in the instance of poor attendance numbers.
8. All vehicles must be removed to the Car Park by 11am on the morning of the show. The speed limit on the showground is 5mph.
9. **The showground will be available for setting up from 10am on the day of the show.**
10. All stands must be open whilst the event is open to the public (12pm - 4pm) Goods vehicles will not be re-admitted onto the showground before 4pm.
11. **LITTER.** Exhibitors will be responsible for ensuring that, when it is vacated, their stand area is free from litter.
12. Evidence of public liability insurance and risk assessment must be available upon request.
13. **CANCELLATION.** In the event of the exhibitor notifying the Secretary that he/she is unable to attend, the committee will charge an administration fee of £10 and refund the remainder of the fees. Exhibitors unable to attend must notify the Secretary in writing, providing at least 72 hours notice. In the event of cancellation by the committee, the exhibitor will be refunded the fees paid.

14. Exhibitors will be held responsible for compliance with any & all Acts of Parliament concerning Public Health or Health & Safety.
15. Exhibitors will be held responsible for any damage to or defacing of any equipment owned or hired by the Ash Friends of Shooting Star Chase which is caused by said exhibitor, their employees or agents & the exhibitor shall be liable for any monetary outlay required to replace or repair said equipment.
16. The committee will not be liable or responsible for loss or damage to or safety of any vehicles, exhibits, stall, stands & any other property of exhibitors while at the show.
17. The committee will not be liable or responsible to any exhibitor for any injury, damage or loss occasioned by or arising out of the holding of the show, or occasioned by or arising out of the act of the default of any other person in attendance or present threat.
- 18. We will gladly accept donations of item/items of your produce to use a prize on our tombola – please offer to a member of the committee on the day of the event.**

SHOOTING STAR CHASE SUMMER FAIR APPLICATION FORM

COMPANY/ORGANISATION NAME:

CONTACT NAME:

ADDRESS:

.....

..... POST CODE:

TEL NO:

EMAIL:

NATURE OF EXHIBIT:

CHARITY NUMBER: (if applicable).....

Please 'Like' our Facebook page for updates & more info: www.facebook.com/AshFOSSC

Early bird prices end 16th June 2017

DESCRIPTION	No. Of Pitches (5m x 5m)	PRICE	COST (if booking before 16/6/17 apply £5 discount)
TRADE STALL		@ £25	
CHARITY / COMMUNITY STALL (Goods for sale)		@ £15	
CHARITY / COMMUNITY STALL (No goods for sale/Information Stand Only)		FREE	
		TOTAL	£

I enclose a cheque for the amount of £..... made payable to:
Ash Friends of Shooting Star Chase.

Send to:
K Jones
53 Hamilton Road
Twickenham
TW2 6SN

DECLARATION: I have read the terms and conditions governing the booking and agree to abide by them.

Signature.....

Date.....